

PLYMOUTH PUBLIC LIBRARY

ADDRESSING THE BOARD OF TRUSTEES POLICY

Meetings of the Plymouth Public Library Board of Trustees are generally held on the 4th Monday of each month at 1:00 pm. The meetings are conducted in compliance with the state Open Door Law (IC-5-14-1.5 and as amended) and are open to the public.

There is no legal requirement that members of the public be given the opportunity to speak at the board meetings; however, the board values the thoughts and ideas of its constituents. Individuals wishing to address the board must have signed in on the available sign-in sheet at least five minutes before the meeting is officially called to order.

An individual wishing to speak must sign in with their full name, home address, and the topic to be discussed. The Board president reserves the right to exclude public comment from the agenda at any board meeting during which circumstances dictate that the board's focus needs to remain on the business at hand.

At the President's discretion, speakers who have signed in will be permitted up to three minutes per topic to address the Board. The Board reserves the right to modify this time limit.

Speakers are cautioned against using abusive, vulgar, or intimidating language, and will be asked to leave the meeting if such occurs.

Trustees will not engage in conversations or answer questions posed by speakers during the course of the meeting. Requests or comments will be noted and a response may be given at a later date after the board members have sufficient time to consider and deliberate the issue.

During all other portions of the board meeting, please refrain from comment unless the Board President asks for further comment. Board meeting agendas are usually full and do not allow time for a continuous open forum.